

**M. Pearson  
CLERK TO THE AUTHORITY**

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**To: The Chair and Members of the  
Community Safety and Corporate  
Planning Committee (see below)**

**SERVICE HEADQUARTERS  
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Your ref :

Our ref : SS/SY/CSCPC/Dec 2013

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Date : 28 November 2013

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**COMMUNITY SAFETY AND CORPORATE PLANNING COMMITTEE**

**(Devon and Somerset Fire and Rescue Authority)**

**Friday 6 December 2013**

A meeting of the Community Safety and Corporate Planning Committee will be held on the above date, **commencing at 10:00 hours in Conference Room B in Somerset House, Service Headquarters** to consider the following matters.

M. Pearson  
Clerk to the Authority

**A G E N D A**

***PLEASE REFER TO THE NOTES AT THE END OF THE AGENDA LISTING SHEETS***

1. **Apologies**
2. **Minutes** of the meeting held on 4 September 2013 attached (Page 3).
3. **Items Requiring Urgent Attention**

Items which, in the opinion of the Chair, should be considered at the meeting as matters of urgency.

**PART 1 – OPEN COMMITTEE**

4. **Election of Vice Chair**

**PART 2 – ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC**

Nil

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

**Membership:-**

Councillors Eastman (Chair), Bown, Colthorpe, Ellery, Owen, Prior-Sankey and a vacancy.

<b>NOTES</b>	
<b>1.</b>	<p><b><u>Disclosable Pecuniary Interests (Authority Members only)</u></b></p> <p>If you have any disclosable pecuniary interests (as defined by Regulations) in any item(s) to be considered at this meeting then, unless you have previously obtained a dispensation from the Authority's Monitoring Officer, you must:</p> <ul style="list-style-type: none"> <li>(a) disclose any such interest at the time of commencement of consideration of the item in which you have the interest or, if later, as soon as it becomes apparent to you that you have such an interest;</li> <li>(b) leave the meeting room during consideration of the item in which you have such an interest, taking no part in any discussion or decision thereon; and</li> <li>(c) not seek to influence improperly any decision on the matter in which you have such an interest.</li> </ul> <p>If the interest is sensitive (as agreed with the Monitoring Officer), you need not disclose the nature of the interest but merely that you have a disclosable pecuniary interest of a sensitive nature. You must still follow (b) and (c) above.</p>
<b>2.</b>	<p><b><u>Part 2 Reports</u></b></p> <p>Members are reminded that any Part 2 reports as circulated with the agenda for this meeting contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Committee Secretary at the conclusion of the meeting for disposal.</p>
<b>3.</b>	<p><b><u>Substitute Members (Committee Meetings only)</u></b></p> <p>Members are reminded that, in accordance with Standing Order 35, the Clerk (or his representative) must be advised of any substitution prior to the start of the meeting. Members are also reminded that substitutions are not permitted for full Authority meetings.</p>
<b>4.</b>	<p><b><u>Access to Information</u></b></p> <p>Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact the person listed in the "Please ask for" section at the top of this agenda.</p>

## **COMMUNITY SAFETY AND CORPORATE PLANNING COMMITTEE**

(Devon and Somerset Fire and Rescue Authority)

4 September 2013

### Present:-

Councillors Colthorpe, Eastman, Ellery, Owen, Prior-Sankey and Woodman (vice Bown).

### Apologies:-

Councillor Bown

### Attending in accordance with Standing Order 36

Councillor Gordon

#### **\*CSCPC/6. Election of Chair**

In light of the resignation of the formerly appointed Chair as an Authority Member and the resulting vacancy, the Vice-Chairman invited nominations for the position.

Councillor Woodman proposed, with Councillor Colthorpe seconding, that Councillor Eastman be appointed Chair of the Committee until its first meeting following the Authority annual meeting in 2014.

There being no other nominations, it was subsequently

**RESOLVED** that Councillor Eastman be appointed as Chair of the Committee until its first meeting after the Authority annual meeting in 2014.

#### **\*CSCPC/7. Minutes**

**RESOLVED** that the Minutes of the meeting held on 19 June 2013 be signed as a correct record.

#### **\*CSCPC/8. Integrated Risk Management Planning (IRMP)**

The Director of Operations reported for information on progress to date in relation to implementation of the eleven proposals approved by the Authority at its meeting on 10 July 2013 as part of its current Corporate Plan 2013-14 to 2014-15.

Each proposal had its own implementation plan, with dedicated governance arrangements and a designated lead officer. Some of the proposals (for example, proposal 3 on the mobilisation of one co-responder either from home or work) were more advanced and at the point of being implemented in the near future. Other proposals, such as the changes to the crewing of three appliances in Plymouth (proposal 6) and proposed changes to the crewing of the second appliances at Taunton and Torquay station (proposals 9 and 10 respectively) would come on stream later owing to the need to ensure effective and efficient implementation, being sympathetic to the wishes of affected staff as far as was practicable.

The likely time taken for implementation had, however, been factored into the costings and associated savings for each proposal and implementation would be secured so as to achieve the required level of savings by 31 March 2015.

**\*CSCPC/9. Reference from Full Authority Meeting – Establishment of Integrated Planning Group**

(Councillor Gordon attended and spoke to this item in accordance with Standing Order 36).

The Committee considered a joint report of the Clerk to the Authority and Director of Operations (CSCPC/13/4) on the referral from the Authority meeting on 10 July 2013 of a motion proposed by Councillor Gordon advocating the establishment of an integrated planning group to prepare for future years' corporate and financial planning.

The report highlighted, amongst other things:

- relevant constitutional and legal issues;
- integrated risk management planning (IRMP) requirements as set down in the current iteration of the Fire and Rescue Service National Framework for England;
- The current IRMP process, including consultation with the community and partners, adopted by the Authority.

Following debate of the issue, Councillor Colthorpe **MOVED**, with Councillor Owen seconding, that the recommendation as printed in the report be approved.

Councillor Ellery moved that Councillor Colthorpe's motion be **AMENDED** by inclusion of an additional resolution "that community partnerships be included in those bodies consulted in integrated risk management proposals". Following a debate of the issue, Members recognised that consultations with constituent authorities and community partnerships did take place, whereupon Councillor Colthorpe accepted the amendment and there being no further motions, it was

**RESOLVED**

- (a) that, as it is in the interests of the Authority to consider information from constituent authorities (such as future planning policy, growth forecasts, nature and type of future risk), those Devon & Somerset Fire & Rescue Service officers responsible for developing future Integrated Risk Management Plans (IRMPs) be tasked to meet formally with each of the four constituent authorities - prior to the consultation stage of each IRMP - to confirm that assumptions being made by the Authority are correct and to inform the process;
- (b) that, notwithstanding (a) above, it be acknowledged that any proposals associated with the Devon & Somerset Fire & Rescue Service are a matter for the Authority to determine, after considering feedback from public consultation as required and in accordance with the requirements of the Fire and Rescue Service National Framework for England;
- (c) that community partnerships be included in those bodies consulted in integrated risk management proposals.

**\*CSCPC/10. Specialist Capabilities**

**RESOLVED** that this item be deferred to the next meeting.

**\*CSCPC/11. Safe South West Update**

The Committee received for information a presentation on progress to date with the establishment of a vehicle aimed at accessing funding streams for community safety activities that might otherwise be unavailable to the Authority. The presentation:

- outlined the background to and objectives for the initiative;
- confirmed that Safe South West had been established as a Charitable Incorporated Organisation with its own bank account;
- illustrated the branding to be used by Safe South West;
- outlined the next steps to be taken (including Trustee meetings, a formal launch and communication plan); and
- identified those funding streams and potential projects currently being explored.

**\* DENOTES DELEGATED MATTER WITH POWER TO ACT**

The meeting started at 10.00hours and finished at 11.55hours.